



GILMER COUNTY SCHOOLS

Gabriel J. Devono, Superintendent

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Dear Parents/Guardians

Good health and safety are essential to student learning. The administration of medications to students during the school day should be discouraged unless absolutely necessary for the student's health. The state board of education Medication Administration Policy establishes the standards that must be followed when any medication is required to be administered during attendance at school and to provide for emergency medication administration when necessary. An objective of this policy is to promote individual responsibility. This can be achieved by educating students and their families.

Immediate access to emergency medication is a high priority and is crucial to the effectiveness of life-saving interventions. If your child will need to have an emergency medication at school (such as an epi-pen, glucagon, rescue inhaler, or diastat), a medication order form from a health care provider will need to be completed. The order form must specify as to whether the student may carry and self-administer the emergency medication. The completed order form with parent signature, along with the medication, must be turned into the office at your child's school. If the student is to carry the emergency medication, it will be given back to the student when the required documentation is verified and documented.

Please be aware of a significant addition to the WV State Board of Education Medication Administration Policy (2422.8). Section 6.4.e lists the role of the parent/guardian.

*Replenish long-term and emergency prescribed medication as needed. If emergency medication or medication authorization form is not provided to the school, the safety and welfare of the student is placed at risk. **The student should not attend school until both the medication and medication authorization form are provided to school personnel with a review and delegation from the school nurse.** The Student Assistance Team (SAT), Section 504 or Individualized Education Program (IEP) **team must regard the lack of emergency lifesaving medication(s) as child neglect.***

It is the intention of Gilmer County Schools to promote excellent school attendance. Therefore, we ask every parent/guardian and student to comply with the state Medication Administration Policy. **An absence related to Section 6.4.e of this policy will be classified as an unexcused absence.** In the case of five total unexcused absences of a student during the school year, the Attendance Director will serve written notice to the parent, guardian, or custodian that the student has become truant. (WV Code 18-8-4)

Sincerely,

Gabriel J. Devono
Superintendent